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# THESIS AND DISSERTATION WORKSHOP

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UCI SPECIAL COLLECTIONS & ARCHIVES AND  
UCI GRADUATE DIVISION

# AGENDA

- Why Special Collections & Archives?
- Thesis & Dissertation Manual
- Formatting Details
  - Sample Pages
  - Degree Titles
  - Copyright Permissions
  - Templates
- Filing Procedures
  - Electronic vs. Paper submissions
  - Embargoes
- Requesting Feedback



# SPECIAL COLLECTIONS & ARCHIVES

- Accept & approve final manuscript submissions
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- Ensure that UCI and ProQuest have accurate, professional-looking records that are indefinitely available to researchers

# FILING DEADLINES

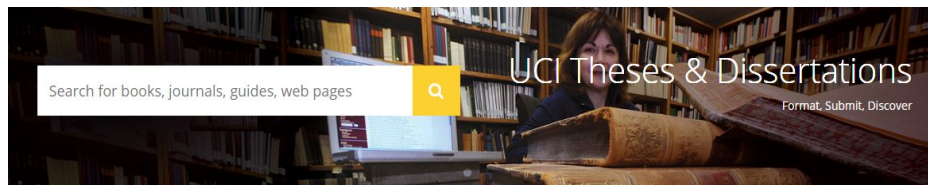
**ALL** of your thesis & dissertation paperwork must be submitted by the date listed!

<b>Summer 2018</b>	September 12, 2018
<b>Fall 2018</b>	December 7, 2018
<b>Winter 2019</b>	March 15, 2019
<b>Spring 2019</b>	June 7, 2019
<b>Summer 2019</b>	September 11, 2019

**\* NO EXCEPTIONS ALLOWED**

Screenshot from: <https://grad.uci.edu/academics/filing-deadlines.php>

# UCI THESIS AND DISSERTATION MANUAL



## UCI Thesis and Dissertation Manual (Electronic Submission)

### Manuscript Preparation and Submission Procedures for Electronic (ETD) Submission

#### Master's Theses and Ph.D. Dissertations

2017 - 2018

Prepared by: University Archives, The UCI Libraries and the Graduate Division  
University of California, Irvine

[Printable version of the manual \(PDF\)](#) Requires Adobe Acrobat (free download).

#### Acknowledgments:

We are indebted to similar manuals at UCLA, UCSB, and UCSD for ideas on presentation and content. The information in this publication will be made available in alternate formats for people with disabilities, upon request. Requests should be directed to University Archives, telephone (949) 824-3947 or e-mail to [archives@uci.edu](mailto:archives@uci.edu).

#### 1. Basic Information for the Candidate

- 1.1. Introduction to Using the Manual
- 1.2. Your Responsibilities as a Candidate
- 1.3. The Role of University Archives

#### 2. Preparing Your Manuscript

Home

UC Open Access Policy

Copyright & Fair Use

Scholarly Communication

Search Archived Manuscripts

■ [etd.lib.uci.edu](http://etd.lib.uci.edu)

■ **Read me!**

■ Request consultation/ask a question

■ Note: there is a different manual if you are submitting a paper manuscript

# PLEASE NOTE

Students are responsible for adherence to all requirements specified in the manual.

The burden of properly formatting the manuscript is entirely the responsibility of the student.

Manuscripts submitted to ProQuest are **final**.

# GENERAL GUIDELINES

- Neat, clean, eligible, and error-free
- Print must be consistently clear and dense with dark black characters
  - Photographs and illustrations *may* be in color
- Font should be at least 10-point, including sub- and superscripts
- Templates are available online

# MARGINS

- All margins must be at least 1-inch
- Left and right margins must be equal
- Page numbers at the bottom may fall inside of the margin



# DEGREE TITLE

- Ensure that the title of your degree (i.e.: Social Ecology) is consistent throughout the manuscript
  - Title Page
  - C.V. (PhDs only)
  - Abstract
  - Account profile on ProQuest
- If you need to find the exact phrasing of your degree, check the Graduate Division website ([grad.uci.edu](http://grad.uci.edu))



# COPYRIGHT PERMISSIONS

You **MUST** provide copyright permission letters if:

- Any of your cited material is committed to future publication
- You reproduce maps, charts, statistical tables, or other similar illustrative materials
- You quote continuously or extensively from one particular work/author
- You include previously published articles in their entirety as part of your thesis or dissertation

Many publishers offer “blanket” permission statements on their websites that provide copyright permission to authors of published articles. If this is true for you, take a screenshot of this statement and upload it along with your manuscript.

# YOUR MANUSCRIPT

- Preliminary Pages
- Text and References



# PRELIMINARY PAGES: ORDER

- Title Page
- Copyright Page
- Dedication Page (optional)
- Table of Contents
- Separate pages for lists of symbols, tables, figures, illustrations, abbreviations, etc.
- Acknowledgements Page
- Curriculum Vitae (PhDs only)
- Abstract

# PRELIMINARY PAGES: PAGINATION

- Every page of your manuscript MUST be numbered.\*
  - \*TWO EXCEPTIONS: Title Page and Copyright Page
- Pages following the Copyright Page through the end of the Abstract are numbered with lowercase Roman numerals beginning with ii.
  - There will be no Roman numeral i
- The first numbered page of your manuscript will either be the Dedication or the Table of Contents (should you choose not to have a Dedication page). This page will be numbered ii.

UNIVERSITY OF CALIFORNIA,  
IRVINE

Belief Revision and Machine Discovery

THESIS

submitted in partial satisfaction of the requirements  
for the degree of

MASTER OF ARTS

in Social Ecology

by

Peter Myrmev Anteat

Thesis Committee:  
Professor Godfrey-Sykes Irvine, Chair  
Associate Professor M. Chaphaga Tridactyla  
Assistant Professor Marmaduke Orange

2019

\*these examples  
and templates  
are available on  
the ETD website

UNIVERSITY OF CALIFORNIA,  
IRVINE

Belief Revision and Machine Discovery

DISSERTATION

submitted in partial satisfaction of the requirements  
for the degree of

DOCTOR OF PHILOSOPHY

in Social Ecology

by

Peter Myrmev Anteat

Dissertation Committee:  
Professor Godfrey-Sykes Irvine, Chair  
Associate Professor M. Chaphaga Tridactyla  
Assistant Professor Marmaduke Orange

2019

TITLE PAGE

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COPYRIGHT PAGE

With pre-published materials

**DEDICATION**

To

my parents and friends

in recognition of their worth

an apology

A feeling bears on itself the scars of its birth; it recollects as a  
subjective  
emotion its struggle for existence;  
it retains the impress of what might have been, but is not.

Alfred North Whitehead  
*Process and Reality*

and hope

If the fool would persist in his folly he would become wise.

William Blake  
"Proverbs of Hell"

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DEDICATION PAGE



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## ACKNOWLEDGMENTS

I would like to express the deepest appreciation to my committee chair, Professor Godfrey-Sykes Irvine, who has the attitude and the substance of a genius: he continually and convincingly conveyed a spirit of adventure in regard to research and scholarship, and an excitement in regard to teaching. Without his guidance and persistent help this dissertation would not have been possible.

I would like to thank my committee members, Professor M. Chaphaga Tridactyla and Professor Marmaduke Orange, whose work demonstrated to me that concern for global affairs supported by an “engagement” in comparative literature and modern technology should always transcend academia and provide a quest for our times.

In addition, a thank you to Professor V. Milicic of Western University, who introduced me to Linguistics, and whose enthusiasm for the “underlying structures” had lasting effect.

I thank the University of Chicago Press for permission to include copyrighted photographs as part of my thesis/dissertation. I also thank Springer Verlag for permission to include Chapter Five of my dissertation, which was originally published in *Linguistics Journal*. Financial support was provided by the University of California, Irvine, NSF Grant DEB-8227052 and a MacArthur predoctoral fellowship in International Peace and Security granted by the Social Science Research Council.

## CURRICULUM VITAE

Peter Myrney Anteaeter

- 1989 B.A. in Comparative Culture, University of California, Irvine
- 1989-90 Peace Corps, Ethiopia
- 1990-92 Research Assistant, Program in Social Relations,  
University of California, Irvine
- 1992-93 Research Assistant, Program in Global Peace and  
Conflict Studies, University of California, Irvine
- 1994 M.A. in Social Ecology
- 1994-95 Teaching Assistant, Graduate School of Management,  
University of California, Irvine
- 1995 M.B.A., University of California, Irvine
- 2014 Ph.D. in Information and Computer Science,  
University of California, Irvine  
Dissertation: "Belief Revision, and Machine Discovery"  
Professor Godfrey-Sykes Irvine, Chair

### FIELD OF STUDY

Human Factors in the Global Marketplace  
Professor M. Caphaga Tridactyla

### PUBLICATIONS

"The Effects of Task Uncertainty upon Link Multiplicity for High and Low Performing Project Groups." in: Marmaduke Orange, ed. *The Global Task Force*. Chicago: U of Chicago P, 1989.

## ABSTRACT OF THE THESIS

Belief Revision and Machine Discovery

By

Peter Myrney Anteater

Master of Arts in Social Ecology

University of California, Irvine, 2015

Professor Godfrey-Sykes Irvine, Chair

[The text of the abstract begins here. The text must be double-spaced. Use indent or flush left at the beginning of paragraphs, depending on the style manual you are following. Include a short statement of the problem you studied; a brief exposition of the methods and procedures employed in gathering the data; and a summary of your findings. No graphs, charts, or tables may be included.]

## ABSTRACT OF THE DISSERTATION

Belief Revision and Machine Discovery

By

Peter Myrney Anteater

Doctor of Philosophy in Social Ecology

University of California, Irvine, 2015

Professor Godfrey-Sykes Irvine, Chair

[The text of the abstract begins here. The text must be double-spaced. Use indent or flush left at the beginning of paragraphs, depending on the style manual you are following. Include a short statement of the problem you studied; a brief exposition of the methods and procedures employed in gathering the data; and a summary of your findings. No graphs, charts, or tables may be included.]

# TEXT AND REFERENCES: ORDER

- Introduction or Preface
- Main body
- Conclusion
- Bibliography/References
- Appendices

# TEXT AND REFERENCES: PAGINATION

- Text and reference pages must be numbered with Arabic numbers (i.e.: 1, 2, 3, etc.)
- First page after the Abstract is always page 1, regardless of whether it is the first page of the Introduction, of Section 1, or of Chapter 1
- Pages are numbered consecutively through the end of the manuscript, through all references and/or appendices

# FORMATTING ASSISTANCE

- Pre-submission critiques are available to all students
  - Request a critique before meeting with your committee members
  - Not a required step in the filing process
  - Focus on the preliminary pages

# FILING PROCEDURES

- See: Section 6 of the Manual, “Electronic Dissertation Filing Procedures”
- **DO NOT** include a signature page in your manuscript
- All forms and surveys are submitted to the **Graduate Division at 120 Aldrich Hall**
- Electronic Thesis and Dissertation Submission site: [www.etsdadmin.com/uci](http://www.etsdadmin.com/uci)

Submit **ONLY** the final version of your thesis/dissertation online. Once your dissertation is accepted, changes are not permitted.



# ELECTRONIC VS. PAPER SUBMISSIONS

## Electronic Submission

- Upload PDF copy to ProQuest

## Paper Submission

- No white-out or type-over tape
- 100% cotton bond paper, 20 to 24 pound, 8 ½ x 11
- No visible corrections, crossed-out words or letters, strikeouts, or additions inside or outside of the margins

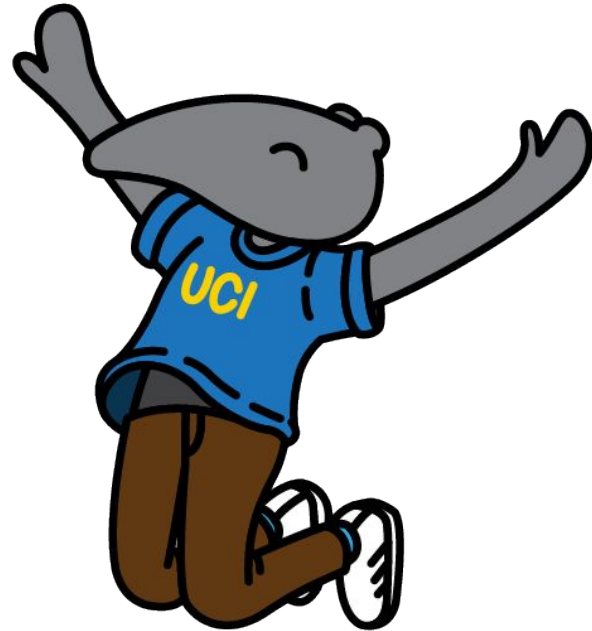
# EMBARGOES

You may want to delay the release of your manuscript by ProQuest in order to publish elsewhere first.

- 6 months
- 1-6 years
- 6+ years, by exception
  
- Complete the Masters/PhD Signature page

# FREQUENTLY-ASKED QUESTIONS

- See online FAQ
- See: Avoid these Common Mistakes
- **Proofread!**



# SPECIAL COLLECTIONS & ARCHIVES

- **Phone:** (949) 824-5269
- **Location:** Langson Library, Room 525
- **Hours:** 11:00am – 5:00pm, Monday – Friday
  - Not open on weekends
- Appointments can be made through the ETD Consultation Request form or via email
  - *We cannot accommodate walk-in ETD consultations!*



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